



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Cooper City High School
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The School Board of Broward County, Florida

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April 19, 2021

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take one or more of the following computer-based exams [Florida State Assessment (FSA) English Language Arts (ELA) 9th and 10th grade and/or Algebra1/ Geometry/ Biology/ U.S. History End-of-Course (EOC) assessments]:

- ❖ FSA ELA 9 Writing – Wednesday, 4/21
- ❖ FSA ELA 10 Writing – Thursday, 4/22
- ❖ FSA ELA 9 Reading --Wednesday 5/5 and Thursday, 5/6
- ❖ FSA ELA 10 Reading --Wednesday 5/5 and Thursday, 5/6
- ❖ Algebra 1 EOC – Tuesday, 5/11 and Wednesday, 5/12
- ❖ Biology EOC – Friday, 5/14
- ❖ US History -- Tuesday, 5/18
- ❖ Geometry EOC –Wednesday, 5/19 and Thursday, 5/20

****Important Notice:*** Students taking AICE Cambridge and Advanced Placement (AP) classes may have testing conflicts with the FSA and EOC dates above. Students are to take their AICE and AP exams first. FSA testing make-up dates will be assigned and communicated to each student as applicable. **The testing dates will be posted on our website and individualized testing schedules will be available April 23, 2021.**

Per the Florida Department of Education (FDOE), no remote administrations are available for any statewide summative assessments. The Florida Department of Education (DOE) requires all students present during the testing window to participate in the assessment. Therefore, all students present on any testing or make-up testing days will be required to sit for the assessment. Furthermore, unlike some states, Florida has no "opt-out" policy for state assessments used as the required measures of student achievement for the Every Student Succeeds Act of 2015. Students not in attendance on day of their test(s) will be marked absent and standard absence reporting procedures will be in effect. The final determination of whether a student is in attendance on their scheduled testing day remains with the parent/guardian(s).

Prior to each test administration (i.e., ELA Writing Grade 9/10, ELA Reading Grade 9/10, Algebra 1 EOC, Geometry EOC, Biology EOC, US History EOC) students will receive communication via their subject area teacher, Parent Link, and Canvas about their test administration (arrival times, check in procedures, and dismissal process). On test day students should bring a water bottle, jacket, and small snack. An ID badge that is visible (worn on lanyard) is required for all students. Students will be provided a computer for testing in their testing room. Students are required to follow all existing CDC guidelines and school safety protocols at all times while on campus, including displaying their school ID, wearing a face mask and maintaining a safe distance of 6 feet always. Classrooms are arranged with desks 6 feet apart, PPE is provided in each testing room, and desks/ computers will be sanitized before and after each test administration.



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Testing days are regularly scheduled school days (7:40AM to 2:40PM) therefore students will attend class either before or after the test depending on their scheduled test time. Students will not be released after testing without the proper sign-out procedures followed. Sign out link and procedures will be shared with parents/guardians prior to each test administration. Please remember that students can only be signed out by parents, legal guardians, and designees that are listed on the student's emergency contact card. Students will not be signed out to anyone who is not listed on the emergency contact card. Grab and go lunch will be available at school on test days. Bus transportation for eligible eLearning and in-school students will be provided on the testing dates to students who requested transportation on those dates. Parents can also provide transportation. Student drivers will be allowed to park on campus with a pre-arranged temporary parking pass. We encourage all students to get a good night of rest, eat a healthy breakfast, and arrive early to school. CCHS personnel will be available to assist with entry into the school, check-in process, and room locations.

The health and safety of all Broward County Public Schools (BCPS) students and staff are among the Cooper City High's highest priorities. BCPS has deployed personal protective equipment, signage and electrostatic sprayers to all schools to assist with ensuring a safe and secure learning environment for students and teachers. All students, employees and visitors are expected to complete a daily at home health assessment before leaving for school or work each day. In addition, all students, employees, visitors and vendors are required to wear face coverings, unless medically exempt. Additional information about the District's health and safety protocols can be found online at <https://www.browardschools.com/coronavirus>.

The goal of statewide assessments is to provide academic achievement and learning gains data to students, parents, teachers, school administrators, and district staff to measure progress and achievement for learners. While no single assessment is the sole determiner of promotion, statewide assessment results are considered for a variety of school-based decisions such as promotion, course placement, and acceptance into magnet programs. Students who do not participate in mandatory statewide assessments risk the possibility of being placed in remediation the following school year, and other consequences (such as retention) based on the district's Student Progression Plan. For further information on promotion criteria, please see School Board Policy 6000.1 Student Progression Plan (<https://www.browardschools.com/progressionplan>). Final recommendations for promotion or retention will be made on a wholistic review of the student's academic performance during this school year and their readiness for the following grade level.

For information regarding test session lengths and other information about the assessments, see the "About the Assessments" page on the portal: <https://fsassessments.org/florida-statewide-assessment-program.stml>.

Your student will have an opportunity to participate in a practice test to become familiar with the computer-based testing platform, item types, and response formats he or she will see on the assessment(s). If you or your student would like to review the computer-based practice test at home, the practice tests and answer keys are available at <https://FSAssessments.org/students-and-families/practice-tests/computer-based-materials/index.stml>.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing or during breaks (e.g., restroom), even if the devices are turned off or students do not use them. If your student is found with an electronic device, his or her test will be invalidated.
- **Calculator Policy**— For Grades 7 and 8 Mathematics, approved calculators may be used during Sessions 2 and 3 only. For Algebra 1 and Geometry EOC assessments, approved calculators may be used during Session 2 only. If



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students have handheld calculators during Session 1, their tests will be invalidated. For Biology 1 EOC, a handheld four-function calculator may be used only if the school provides all students with a handheld four-function calculator.

- Testing Rules Acknowledgment—All tests include a Testing Rules Acknowledgment that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by clicking a checkbox beside the statement in the secure browser.
- Discussing Test Content after Testing—The last portion of the testing rules read to students before they affirm the Testing Rules Acknowledgment states that because the content of all statewide assessments is secure, students may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites. Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.
- Working Independently—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, FDOE employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Students’ tests within a school that are found to have extremely similar answer patterns will be invalidated.
- Leaving Campus—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she will not be allowed to return to that test session. If your student does not feel well on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.
- Testing Accommodations—If your student has an Individual Education Plan (IEP), a Section 504 Plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, please contact Melissa Megna at: melissa.megna@browardschools.com. For more information about the Florida Statewide Assessments program, please visit the portal at <http://www.FSAssessments.org>.

For more information about the Florida Standards Alternate Assessments program and score reporting, please view https://fsaa-training.onlinehelp.cognia.org/wp-content/uploads/sites/8/2019/05/FSAAPT_UnderstandingReports_English.pdf

Thank you for supporting your student and encouraging him or her to do his or her best during Spring 2021 assessments.

Sincerely,

Vera Perkovic

Vera Perkovic
Principal
Cooper City High School